

LANCASTER CENTRAL SCHOOL DISTRICT

Foreign Language Department Goals 2012-2013

Goal Areas: Guaranteed and Viable Curriculum, Instructional Strategies, Assessment

Department Objective: Improve reading comprehension scores on final assessments

What?	How?	When?	Who?	Who?	Accomplished?
Strategy	Major Tasks / Activities	Dates - <i>Begin/End</i>	1. Responsibility	2. Workers	Evidence of Completion/Success
1-LOTE students need to score better on the reading comp sections of the final assessments in order to be appropriately prepared for upper-level coursework and future LOTE endeavors	<ol style="list-style-type: none"> 1. Collect & administer a variety of literacy-based activities to students on a biweekly basis 2. Create & administer weekly activities that help students gain a better cultural literacy of the target language studied 	<p>Begin Sept 2012 End June 2013</p>	<ol style="list-style-type: none"> 1. Readings and other literacy-based materials will be collected from authentic documents such as newspaper, magazines, grocery ads, short story readers, cultural booklets, textbooks, poetry collections, etc. 2. Activities & assessments of read comps will be generated by dept teachers, student texts, and basal readers 	HS & MS LOTE dept teachers	<ol style="list-style-type: none"> 1. APPR collegial and/or individual inquiries 2. Formative assessments 3. Periodic department surveys 4. Periodic reading comprehension worksheets & activities 5. Classroom discussion 6. Final assessments

LANCASTER CENTRAL SCHOOL DISTRICT

Foreign Language Department 2012-2013

Goal Areas: Guaranteed and Viable Curriculum, Instructional Strategies
Department Objective: Build Fundamental Vocabulary

What?	How?	When?	Who?	Who?	Accomplished?
Strategy	Major Tasks / Activities	Dates - <i>Begin/End</i>	1. Responsibility	2. Workers	Evidence of Completion/Success
2-LOTE students need to build their knowledge base of vocabulary that is fundamental to L2 comprehension	<ol style="list-style-type: none"> 1. Create visuals like flash cards to practice and test word recognition 2. Organize activities that encourage word usage in appropriate context (original sentences, essays, skits, book writing, dialogues) 	Begin Sept 2012 End June 2013	<ol style="list-style-type: none"> 1. Teachers will share successful strategies for aiding vocabulary acquisition and retention 2. Teachers will attend workshops intended to train on vocabulary acquisition & retention 	HS & MS LOTE dept teachers	<ol style="list-style-type: none"> 1. APPR collegial and/or individual inquiries 2. Formative assessments 3. Periodic department surveys 4. Periodic reading comprehension worksheets & activities 5. Classroom discussion 6. Final assessments

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Foreign Language Department 2012-2013

Goal Area: Instructional Strategies

Department Objective: Strengthen Critical Thinking Skills

What?	How?	When?	Who?	Who?	Accomplished?
Strategy	Major Tasks / Activities	Dates - <i>Begin/End</i>	1. Responsibility	2. Workers	Evidence of Completion/Success
3-LOTE students are weak in using critical thinking skills as evidenced by their final exam reading scores and the difficulties they demonstrate while conducting level-appropriate target-language discussions	<ol style="list-style-type: none"> 1. Create & administer weekly activities that help students to practice key transition words seen regularly in various genres of literature 2. Test students on those same key transition words 3. Create a list of ways to decode new LOTE vocabulary terms and implement these techniques on a weekly basis 4. Practice critical thinking skills when reading (considering many viewpoints, drawing on personal and background knowledge, relying on facts to form conclusions) 	Begin Sept 2012 End June 2013	1-Traditional critical thinking techniques such as those of decoding (ex. prefixes, suffixes, etc.) will be researched and compiled for teachers & students	HS & MS LOTE dept teachers	<ol style="list-style-type: none"> 1. APPR collegial and/or individual inquiries 2. Formative assessments 3. Periodic dept surveys 4. Periodic read comp worksheets & activities 5. Classroom discussion 6. Final assessments

LANCASTER CENTRAL SCHOOL DISTRICT

Foreign Language Department 2012-2013

Goal Area: Guaranteed and Viable Curriculum
Department Objective: Revise Curriculum Maps

What? Strategy	How? Major Tasks / Activities	When? Dates - <i>Begin/End</i>	Who? 1. Responsibility	Who? 2. Workers	Accomplished? Evidence of Completion/Success
4-Benchmark Assessments will play a major role in how teachers reflect upon prior instruction and inform future instruction	<ol style="list-style-type: none"> 1. Examine current assessments within each language and level and modify 2. Decide frequency of testing 3. Use eDoctrina to store and print data retrieved from dept benchmarks 	Begin Sept 2012 End June 2013	<ol style="list-style-type: none"> 1. Teachers will cooperate to make changes to the benchmarks used last year 2. Teachers will select a testing frequency of 3 or 4 times per year 3. Teachers will administer the first round of benches to students during the first 2 weeks of school 4. Teachers will meet as a dept to discuss concerns related to the benchmarks 	HS & MS LOTE dept teachers HS & MS LOTE principals and assistant principals	1- Teachers will submit the required forms and data to their building supervisors at a time to be determined by administration as per the district's APPR process

LANCASTER CENTRAL SCHOOL DISTRICT

Foreign Language Department 2012-2013

Goal Area: Guaranteed and Viable Curriculum

Department Objective: Rewrite Curriculum at Various Levels

What?	How?	When?	Who?	Who?	Accomplished?
Strategy	Major Tasks / Activities	Dates - <i>Begin/End</i>	1. Responsibility	2. Workers	Evidence of Completion/Success
5-Within each language and furthermore in each level curriculum needs to be rewritten in order to stay current with the fluctuating importance that society places on career oriented skills	<ol style="list-style-type: none"> 1. Keep track of weak linguistic skills that students have demonstrated in past years of language study per benchmark & final assessments 2. With knowledge of weak skills make adjustments in curriculum to spend more time strengthening these areas 3. Record adjustments on printed curriculum maps and submit to dept before end of school year 	Begin Sept 2012 End June 2013	<ol style="list-style-type: none"> 1. Maps will be retrieved from website and kept in teachers' plan books to assist with instructional delivery 2. Curriculum adjustments will be made on maps as year progresses 3. Department members will meet to discuss future curriculum changes, concerns with student learning, and to agree on changes 	HS & MS LOTE dept teachers	<ol style="list-style-type: none"> 1. Changes noted in writing to the year's course level map (in plan book) 2. Typed monthly schedule of content changes

LANCASTER CENTRAL SCHOOL DISTRICT

Foreign Language Department 2012-2013

Goal Area: Assessment

Department Objective: Rewrite Final Assessments

What?	How?	When?	Who?	Who?	Accomplished?
Strategy	Major Tasks / Activities	Dates - <i>Begin/End</i>	1. Responsibility	2. Workers	Evidence of Completion/Success
6-Final assessments must represent a cumulative testing of a particular course level; Due to the ever-changing curriculum climate and state regulatory revisions, the final assessments too need to be rewritten to reflect those changes in what has been taught	<ol style="list-style-type: none"> 1. Using informed curriculum map, determine which sections or questions need to be revised on final assessment 2. Meet with teachers who have common language and level to agree upon changes to final exam 3. Make adjustments to final assessment and to answer key on Achievement Series 4. Create local SLP & Regents exams 	<p>Begin Sept 2012 End June 2013</p>	<ol style="list-style-type: none"> 1. The previous exam will be examined for weaknesses per the data accumulated from state and in-house scanning methods 2. Changes will be retyped via computer and copies of new exam sections will be shared 3. Teachers of Spa & Fre will convene to develop local Regents level final exams 	HS & MS LOTE dept teachers	<ol style="list-style-type: none"> 1. Revised final assessment that reflects a minimum of 20% change 2. Achievement Series answer key changes 3. Creation of local SLPs and Regents level exams